



Oak Grove Christian School
535 BF Goodrich Road
Marietta, Ohio

Parent/Volunteer Confidentiality Agreement Guidelines for School & Classroom Conduct

Volunteers in the school can assist teachers, staff, and students in a variety of ways, thereby freeing the teachers to focus more time teaching our students. We thank you greatly for your time and smiles in our school!

1. If helping in the classroom, the teacher oversees all areas of the classroom and volunteers should take direction from them.
2. For all other areas of volunteering, including chaperoning, your role is supporting the school staff and does not replace or exceed their authority.
3. Please sign in and out when volunteering.
4. As a school volunteer you are expected to maintain confidentiality while working at school. **ALL** things that are seen and heard at school about children, families, employees, and staff should be considered privileged information.
5. **Do not discuss any student's progress or behavior with anyone.** All relevant information should be referred to the teacher or principal.
6. Understand that not all information can or will be shared with volunteers due to legal considerations.
7. Please understand that we cannot keep volunteers who cannot keep confidentiality.
8. All Volunteer Confidentiality Agreements and background checks (if completed), will expire at the end of the current school year.

Signature: _____

Print Name: _____ Date: _____

Administration: approved not approved _____

Administration Signature